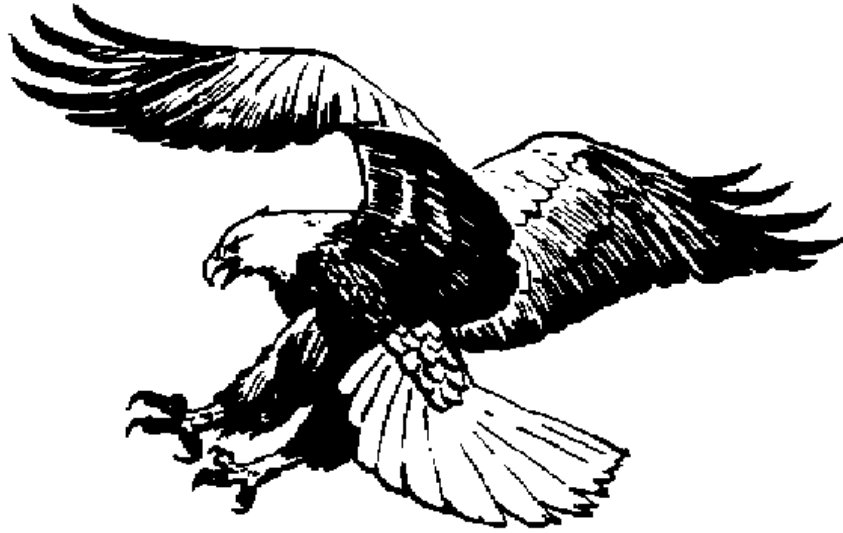


Paonia Junior-Senior High School Student Handbook 2016-17



HOME OF THE EAGLES!

Delta County School District Mission:

*Delta County Schools
Caring
Challenging
Learning
Every Student, Everyday*

INTRODUCTION

The policies and procedures contained in this handbook are the result of a concerted effort on the part of the staff and administration in helping you adjust to our school and becoming an integral part of it.

The ultimate purpose of education is to help each student become an effective citizen in a democracy. Developing and accepting the responsibilities and obligations of good citizenship will help students to participate successfully in a global marketplace. Remember that your success in this school will be directly proportional to your efforts.

Paonia Junior-Senior High School is committed to the policy of non-discrimination in relation to race, gender, religion, national background, and handicap. Respect for the dignity and worth of each individual shall be paramount in the establishment and administration of all policies by the entire staff of Paonia Junior-Senior High School.

All policies in this handbook are based on Delta County School Board policy and are subject to Board changes and/or School Administration as they occur. Complete policies may be referenced on the Delta County School District web site.

ACADEMICS

PHS/DCSD 50J GRADUATION REQUIREMENTS

The Delta County 50J school district has established the following requirements for graduation. These requirements offer the minimum courses needed to earn a high school diploma. They allow and encourage a wide range of electives to prepare students for post high school work, training, and advanced study. However, we strongly encourage students exceed these minimum requirements to prepare for career and college success.

Requirements shall be published on opening day of the fall semester. Parents of students who have deficiencies shall be notified in writing as soon as possible, and if such deficiencies are apparent at the close of the sixth semester, parents shall be given written notification of the graduation deficiencies. No more than two credits to make up deficiencies may be taken outside the sponsorship of Paonia High School without administration approval.

Graduation requirements for Special Education students shall be the same as that for those enrolled in regular education programs. Exceptions will be made for those students in special programs or any other variance as determined by the director of Special Education.

Advancement Policy

In order to emphasize the importance of working toward graduation in an organized fashion, Paonia High School places students according to credits rather than years of age. Any student wishing to be placed in their junior year must have gained a minimum of 10 credits toward graduation. A freshman must have a minimum of 5 credits and demonstrate proficiency in the core areas in order to advance to the sophomore year. If this has not occurred, the student will remain registered at his/her current grade level or in the same core area level until that criteria has been met.

	<u>Required to Graduate</u>	<u>Recommended for College</u>	<u>Required Courses to Graduate</u>
Language Arts	4 credits	4 credits	English I (9) English II (10) English III or AP Lang (11) English IV or AP Lit (12)
Mathematics	3 credits	4 credits	Algebra I and higher
Social Studies	3 credits	4 credits	American History 1.0 Economics .5 American Govt. .5
Sciences	3 credits	4 credits	Biology or AP Bio, and a Physical Science
Physical Education	1 credit	1 credit	.5 needs to be Lifetime Sports & Wellness
ICAP (1 credit)			
Elective credits	10 credits	15 credits	Select elective courses that help define or explore interest pathways to include college & career prep.
Foreign Language		2 credits	
TOTAL CREDITS	25 credits		

DELTA/MONTROSE TECHNICAL COLLEGE

Each year the Technical College offers a few seats in their concurrent enrollment programs. Students must apply through the high school Counselor in the spring prior to the year in which they wish to enroll. These classes comprise the two maximum concurrent enrollment credits each student is allowed per year that are paid for by the school District. Fees, transportation, and books are the responsibility of the student and their family. See the Counselor for information on specific programs.

AP TESTING

The Advanced Placement (AP) program is a nationally recognized curriculum sponsored by the College Board, which offers standardized college-level courses equivalent to undergraduate courses in college. College credit may be earned by taking an end of the year exam and scoring a 3, 4, or 5 on the point scale. Students will be informed of the AP exam schedule each spring and may register with the Counselor to test on the national dates at Paonia High School. The student pays one-half of the fees associated with the AP tests.

AP classes will be weighted using the following scale:

A = 5 points	91%
B = 4 points	82%
C = 3 points	73%
D = 2 points	64%
F = 0 points	

COLLEGE BOUND ATHLETES

Students considering participating at the college level should be mindful of the requirements. Please visit the eligibility website at http://fs.ncaa.org/Docs/eligibility_center/Quick_Reference_Sheet.pdf.

ACADEMIC LETTER *based on SEMESTER GRADES*

To be eligible for an Academic Letter, the following criteria must be met:

1. GPA of 3.75 or better of current year. Must have a 3.75 in each semester.
2. Enrollment in 4 courses each semester chosen from English, math, social studies, science, or foreign language. Student must be enrolled in at least 6 classes each semester.
3. Students will be awarded an academic letter and certificate the first year they earn an academic letter. They will receive a gold bar for subsequent years.
4. Academic letters are awarded beginning the semester after a student has completed at least fourteen credits, typically in fall of their Junior year.

HONOR ROLL

To be eligible for the honor roll, a student must receive a grade average of 3.25 or better for the current semester (based on a 5.0 scale); be enrolled in a minimum of five classes, of which three must be core classes, i.e. Math, English, Science, History and Foreign Language, and be aware that any class that does not give a letter grade does not count towards the minimum of five classes. Honor rolls will be announced at semester.

VALEDICTORIAN/SALUTATORIAN POLICY (This year's Sophomores and Freshmen will begin with new policy)

To be eligible for these honors, the following criteria must be met:

1. Valedictorian/Salutatorian will be selected based on the highest GPA after all grades are completed. GPA will no longer be used after the class of 2018, rather Grade Points.
2. Only in the case of an exact tie will co-honors be awarded.
3. Candidates must be enrolled as a full time student at PHS, and in a minimum of four core classes and over the last four semesters. Core classes are: English, math, social studies, science or foreign language classes.
4. Grade points may be factored in as a part of the criteria.
5. If a Valedictorian/Salutatorian candidate's curriculum needs exceed what is offered at Paonia High

School, a compelling argument can be made to the Administration.

NATIONAL HONOR/JUNIOR HONOR SOCIETY

Rising juniors and seniors are eligible for membership in the National Honor Society, seventh and eighth graders National Junior Honor Society. Applications are accepted in April and students are inducted in May. Students are *eligible* for membership based on their cumulative grade point average; 3.50 are a minimum. The final selection is based on the four qualities of character, service, leadership, and scholarship. A selection committee comprised of schoolteachers and administrators determines acceptance. Students must maintain a 3.5 GPA and remain in good standing with the school to remain a member each year. See the Counselor for program details.

SCHEDULE CHANGES

Schedules are built based on graduation requirements and student requests. Any schedule changes must meet the following criteria:

1. The student has not met the prerequisite for a course in which he/she is registered
2. The student registered for the wrong ability level course as verified by the classroom teacher/counselor.
3. A scheduling error was made by the office.
4. Hardship (must be approved by an administrator).

Any student who drops a class after the 2nd Friday in the semester will receive a grade on their transcript of W/P (withdraw/pass) if they hold a 60% or higher, or a W/F (withdrawal/fail) if they hold a 59% or lower. That W/F will be calculated as a zero into the student's grade point average.

GRADING SYSTEM

The school year is divided into two semesters. The only grades that are recorded as permanent records are the semester grades. A cumulative grade at the end of a semester is given. The school year is divided into two semesters. The only grades that are recorded as permanent records are the semester grades. A cumulative grade at the end of a semester is given.

Paonia Junior/Senior High School Grading Scale

LETTER GRADE	PERCENTAGE	GPA VALUE
A	90-100%	4
B	80-89%	3
C	70-79%	2
D	60-69%	1
F	0-59%	0

COURSES TAKEN FROM OTHER INSTITUTIONS

Credits from other institutions will be added to a student's transcript from Paonia High School if a transcript from the accredited institution is provided. Credit is awarded at .5 per semester of work completed. Equivalent grades are entered if the Paonia High School approves the accreditation of the credit-awarding school. Courses taken in an online format while a full-time Paonia High School student will be labeled 'Independent Study' and will be given a grade only if the program supervisor awards one. Other courses taken outside the supervision of Paonia High School will be given .5 credit per 90 hours of course work and a grade of 'P' on the student's transcript, subject to approval of school administration. Courses taken online or outside of Paonia High School will not be paid for by the school. Such classes will not be part of a student's eligibility for National Honor Society, National Junior Honor Society, Valedictorian or Salutatorian, Honor Roll or Academic Letter unless given prior approval by school administration.

JUNIOR HIGH IN HIGH SCHOOL CLASSES

Students not yet in 9th grade may take classes at the high school level in the Junior High building or High School building with permission from school administration. The grades earned in these classes will not be placed on the student's high school transcript unless they earn an 80% or higher on a cumulative, high school level final

examination. At that time a grade of 'P' will be entered on the transcript.

NON-GRADED CLASSES

Students may enroll in classes such as Study Hall, Teacher's Aide, and Work Study with permission from the Counselor. These classes are given a grade of 'P' when 90 hours of work are satisfactorily completed. Teacher's Aide and Work Study are given .5 credit per 90 hours of work, while Study Hall is not worth any credit.

WORK STUDY

Juniors and seniors on track toward graduation requirements may enroll in up to two class periods of Work Study with approval from the Counselor. An employment contract must be signed by the student, parent, Counselor, and employer at the beginning of the semester. The student is responsible for turning in time sheets each week of the semester. Credit is awarded at .5 credits per 90 hours of work and is given a grade of 'P'. Work completed outside of the school week may not be counted toward the 90 hours toward a high school credit.

LATE START/EARLY RELEASE

Second-semester juniors and seniors who are on track toward completion of graduation requirements may have a late start or early release as approved by school administration.

CREDITS EARNED AT THE VISION HCP

Students may not earn credit toward core (English, Math, Science, History) graduation requirements through crossover at Vision. Students wishing to graduate from Paonia High School must be enrolled full time by fall of their senior year to earn a PHS diploma, unless otherwise approved by Paonia High School administration. All acceptance of credit from Vision HCP classes is subject to approval by Paonia High School administration.

RETAKING CLASSES

Students wishing to change their GPA may request to retake a class at registration. The original grade will remain on the transcript and be calculated into the GPA. The new grade will go on the transcript and will be calculated in the GPA.

CREDIT RECOVERY

Students who earn an 'F' in a graduation requirement class will be required to enroll in credit recovery, either by retaking the entire class or by taking a credit recovery class through a District-approved program. If the class was not a graduation requirement, it is optional for the student to retake the class. In all cases the 'F' remains on the transcript permanently. Junior High students receiving a failing grade may be required to enroll in a summer recovery program as well.

FINAL EXAMS

All students will be expected to take a final examination at the end of each semester for all classes. If a student is going to be absent during the scheduled final exams, they must submit a parent-signed explanation of the nature of their absence at least one week prior to exams in order to make arrangements to test early. Students who do not submit this request in advance may be subject to earning no credit for the final exam and, therefore, no credit for the class. Special situations will be handled through the administration.

ICAP

Every student at Paonia Junior-Senior High School shall have an ICAP, or Individual Career and Academic Plan, using their Naviance website account. These plans are facilitated by the Counselor, supported by school staff, and developed at incremental levels as the student progresses toward graduation. It is strongly encouraged that parents get involved in helping their child develop their post-secondary pathway using their Family Connections account. The program is designed to help students and their families explore postsecondary career and education opportunities available to them by aligning coursework and curriculum, applying to postsecondary institutions, securing financial aid, and eventually entering the workforce.

ATHLETICS

PHYSICAL EXAMINATION

All participants in athletic events must have a physical exam and must provide a physical examination form that is completed and signed by both the qualified examiner and parent before they may participate.

ELIGIBILITY

The Colorado High School Activities Association (CHSAA) of which Paonia Senior High School is a member governs participation in inter-school activities. The Association has established certain rules of eligibility. Some are included below:

A student:

- Must be a bona fide undergraduate in high school.
- Must be enrolled in at least five subjects and must not be failing in more than one subject. A student who fails more than one subject for a semester is ineligible for the entire following quarter. If a student is enrolled in only 5 classes, one "F" makes them ineligible.
- Must be eligible at the end of the semester last attended.
- Must be a good representative of the school's ideals in matters of conduct and sportsmanship in the judgment of the school principal.
- Adhere to the guidelines outlined in the individual sport's expectations, CHSAA, and District Policies.
- Will not be allowed to make-up work after close of a semester in order to become eligible.
- Who is nineteen years old is ineligible unless his/her birthday occurs after August 1st.
- Must not be a member of a group or an organization prohibited by law.
- Must be in good standing with the school.
- Must be in school all day the day of the extracurricular activity or all day the day before if the activity takes place on Saturday or during a school day.

WEEKLY ELIGIBILITY

Teachers will have their current grades in PowerSchool by 4:00 pm on Thursdays. Notification to students and coaches/sponsors shall be given on Fridays. Any student failing more than one subject shall not be eligible for extracurricular participation during the next week of competition. The week begins on Monday and extends through Saturday. Any student with two or more F's at the end of the semester will be ineligible until a date set by CHSAA. Behavior/Discipline issues may also render a student ineligible.

TRAINING RULES

Parents and student participants must have read and signed the Training Rules before the first practice.

STUDENT INSURANCE

Accident coverage is available through <http://markel.sevencorners.com>.

STUDENT CONDUCT

ATTENDANCE

Delta County Joint School District's attendance policy is designed and administered so that regular attendance is encouraged and a premium value is placed on full time classroom participation. Students will be encouraged to be enrolled in a full day of school related programs. Regular attendance will be the responsibility of parents and students. The school shall have the responsibility of notifying the parents whenever poor attendance is a problem. Refer to school district policy: JH-Student absences and excuses. Any student who leaves campus must have a note, signed by a parent or guardian, prior to leaving for any reason (lunch, appointments, etc.). The note must be given to the office or person on duty by end of morning break to leave for lunch, or to the office prior to leaving during the day. The student is responsible for signing out on the sign out sheet and signing back in upon return.

The following shall be considered excused absences:

1. A student who is temporarily ill or injured or whose absence is approved by the administrator of the school of attendance on a prearranged basis. Prearranged absences shall be approved for circumstances that cannot be taken care of outside of school hours.
2. A student who is absent for an extended period due to physical, mental or emotional disability.
3. A student who is pursuing a work-study program under the supervision of the school.
4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
5. A student who is suspended or expelled.

As applicable, the District may require suitable proof regarding the above exceptions, including written statements from medical sources.

TARDINESS

Tardiness to class constitutes a minor disruption to normal classroom procedures. Students are not allowed in the hallway during the "10 Minute Rule". Three tardies are permitted each quarter. Students receiving the 4th tardy may serve community service, lunch detention, and/or require parent and administrative counseling. Each quarter tardies will be reset.

MAKE-UP WORK

Makeup work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator or unless the absence is due to the student's expulsion from school. It is the responsibility of the student to pick up any makeup assignments permitted on the day returning to class. There shall be 2 days allowed for makeup work for each day of absence. Makeup work shall be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the building administrator. There shall be 1 day allowed for makeup work for each day of absence for unexcused absences. Unless otherwise permitted by the building administrator, makeup work shall not be provided during a student's expulsion. Rather, the District shall offer alternative education services to the expelled student in accordance with state law. The District shall determine the amount of credit the expelled student will receive for work completed during any alternative education program. There will be a one-week grace period to allow for staff to grade makeup work.

TRUANCY

If a student is absent without an excuse from the parent or if the student leaves school or a class without permission of the teacher or administrator in charge, the student shall be considered truant. A "habitual truant" shall be defined as a student of compulsory attendance age who has four total days of unexcused absences from school in any one-month or 10 total days of unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining a student as a "habitual truant."

SCHOOL POLICY OF DISCIPLINE

One of the most important lessons education should teach is discipline. While discipline does not appear as a subject, it underlies the entire educational structure. Discipline is the training that develops self-control, character, orderliness, and efficiency, and is the key to good conduct and proper consideration for other people. This handbook provides an overview of the policies contained on the District web-site. In addition, PJHS will utilize "Capturing Kids Hearts" curriculum to maintain boundaries, while preserving the student/teacher relationship. Within this program, students are empowered to build relationships to become effective teams.

DUE PROCESS IN RELATIONSHIP TO STUDENT DISCIPLINE

The following rules of due process apply when a student is, or is about to be, disciplined at Paonia Junior-senior High School.

- The student will be told of the alleged violation or misconduct, at which time evidence to support charges will be presented.
- The student will be given the opportunity to respond to the charges, and based on information gathered, a decision will be made.
- The student will be informed of the immediate action to be taken, as well as any consequences.
- The student's parents will be contacted at the earliest possible time, informed of the nature and severity of the problem, and presented the school's position regarding the problem. Alternatives may be discussed in dealing with the problem.
- At the request of a student and his/her parents, school officials and staff members will be available for consultation and case review.

DETENTION

Students involved in minor disturbances with teachers or other students could be asked to spend time, either before, during, or after school, in a detention situation. This time could be used for a teacher conference or for doing schoolwork. Failure to report for detention will result in the student being referred to the office for further disciplinary action. Lunch detention may also be used.

P.R.I.D.E

At Paonia Junior-Senior High School, the elements of PRIDE are Positive, Respect, Integrity, Determination, and Excellence. Programs are presented throughout the year to encourage all students to learn what it means to have PRIDE in all aspects of one's life, and to encourage practicing the qualities of PRIDE in and out of school.

SUSPENSION FROM SCHOOL

- The student is in complete custody of his/her parents or legal guardian during the entire period of suspension.
- Credit can be earned for assignments during out-of-school suspension if approved by administration in advance.
- Any imposed suspension does not prelude a student's being subject to expulsion upon later review of his/her case by the Board of Education.

EXPULSION FROM SCHOOL

A student whose presence is deemed to be a threat to the safety and welfare of others, whose behavior is continually and incorrigibly disruptive to the educational process, or who is found guilty of an act of major misconduct may be recommended to our Board of Education for expulsion. A child who is "habitually disruptive" for the third time may be expelled from school under Colorado law.

The principal may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event:

1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of

value.

2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of third degree assault.
4. Violation of criminal law, which has an immediate effect on the school or on the general safety or welfare of students or staff.
5. Violation of district policy or building regulations.
6. Throwing objects, unless part of a supervised school activity, that can cause bodily injury or damage property.
7. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
8. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.
9. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
10. Lying or giving false information, either verbally or in writing, to a school employee.
11. Scholastic dishonesty, which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
12. Willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the school staff.
13. Behavior on or off school property, which is detrimental to the welfare or safety of other students or school personnel.
14. Interference with the school's ability to provide educational opportunities to other students.
15. Engaging in hazing activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
16. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.

VIOLENCE/BULLYING

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to, any such behavior that is directed toward a student on the basis of his or her academic performance or any basis protected by federal and state law, including disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or the need for special education services, whether such characteristic(s) is actual or perceived. [Note: At the Board's discretion, the policy may state "or against whom federal and state laws prohibit discrimination upon the bases described in C.R.S. 22-32-109(1)(II)(I)" instead of listing the specific classes protected by federal and state discrimination laws.]

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying, is subject to appropriate disciplinary action including but not limited to suspension, expulsion, and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made. Bullying behavior that constitutes unlawful discrimination or harassment shall be subject to investigation and discipline under related Board policies and procedures. Students targeted by bullying when such bullying behavior may constitute unlawful discrimination or harassment also have additional rights and protections under Board policies and procedures regarding unlawful discrimination and harassment.

The Police Department may be summoned in the event of any fights, assaults, or battery upon another person. This is to ensure that the campus is a safe environment for all who attend school, work, or visit our campus. Cyber-bullying will not be tolerated on campus and will be referred to the Principal and possibly the local law enforcement authorities. In the event that a student has been referred for bullying a second time, police notification may be made as a part of Senate *Bill 01-080*.

DRUGS AND ALCOHOL

The Board of Education sets as a high priority in attempt to provide a drug-free school environment. Possession or use, distribution, procurement, or being under the influence of intoxicants, including alcohol, narcotic drugs, any controlled substance, including Hallucinogenic or mind-altering drugs, amphetamines, barbiturates, stimulants, depressants, or marijuana will be cause for suspension and/or expulsion from school.

TOBACCO PRODUCTS

Accordant with Senate Bill 94-100 smoking nor use of chewing tobacco is not allowed on the campus of Paonia Junior-Senior High School. This includes vapors, E-Cigarettes, and similar products/paraphernalia.

WEAPONS

Possession and/or use of any dangerous or deadly weapon in any school building. On school grounds, in any school vehicle, or at any school-sponsored activity are prohibited. Exceptions may be made for educational purposes by the school principal or designee. The unauthorized possession or use of any such weapon by a student shall require immediate suspension and/or recommendation for expulsion of the student from school.

PARKING LOT

Students are allowed to drive private automobiles to school. However, certain rules must be observed. Students must observe the 15-mile per hour speed limit on and around the school campus. Violators will be reported to the Paonia Police Department or the State Highway Patrol. Students will park in the student parking area only. The parking lot is off limits during lunch and breaks without proper permission. Parking is a privilege and violation of school rules may constitute loss of this privilege. Vehicles on school property are subject to search by school administration or a representative. Unless otherwise posted, entry and exit traffic flows through the main entrance onto Grand Ave. Senior parking is designated to be along the gym row and highlighted by a red rear-view-mirror "hanger". Vehicles not displaying such, or in violation of assigned "hanger" may result in towing, tickets, or other administrative consequences.

CLOSED CAMPUS

All students will remain on campus during the school day at Paonia Junior-Senior High School; this includes the lunch hour. High school students with a note from home to leave for lunch must receive a "pass" from the school secretary and present it to the teacher on duty as they leave for lunch. A note everyday is required to sign out for lunch or for any other reason during the day. Phone calls from parents are not an acceptable form of excuse to leave for lunch. Seniors may present their Sr. Pass and sign-out for lunch.

CAFETERIA AND LUNCH AREA

Student behavior in the dining room should be based on courtesy and on cleanliness. Students will go through the cafeteria line and pay for their choice of food. Students are to remain in the cafeteria or designated area until they have finished eating, unless they have special permission from an instructor. Students are asked to wipe their tables at the end of lunch and return chairs to the original configuration.

ANY AND ALL ELECTRONIC DEVICES AND TOYS

Electronic devices and toys can be a disruption to the learning environment. Beepers (pagers), laser pointers, game boys, etc. are prohibited at school, unless specified by the instructor for educational purposes; these items may be confiscated. The school will not be responsible for these items when they are lost or stolen.

CELL PHONES AND OTHER ELECTRONIC DEVICES

Cell phones and other electronic devices should be kept in the student's locker or classroom storage unit, be turned off, or placed in Airplane Mode and used only before school, during break, during lunch, and after school, unless specified by the instructor for educational purposes. Unauthorized use of cell phones and other electronic devices can be considered a disruption to the learning environment and may be confiscated. The first violation may result in teacher confiscation for the remainder of the period; 2nd offense within the classroom may result in office confiscation for the remainder of the day, 3rd offense may require parent retrieval of the device and consultation, within continued

violations resulting in escalating consequences. The school will not be responsible for these items when they are lost or stolen.

SKATEBOARDS, BICYCLES, SCOOTERS, HOVERBOARDS, AND ROLLERBLADES

Skateboarding, rollerblading and cycling are not allowed on campus before, during, or after school. Bicycles, skateboards, scooters and rollerblades may be used after the student leaves the campus.

DRESS CODE/GROOMING

Students are expected to be well groomed and modestly dressed for school. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school. Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. The student may be subject to disciplinary action as outlined in the school discipline code for repeated offenses. Students are not allowed to wear/do the following:

- Wear see through material or clothing with holes.
- Go barefoot.
- Expose the midriff area (fabric should touch top to bottom when standing still) or sides of the torso.
- Wear hats, caps, bandanas, hoods, sunglasses, or sweatbands from the start of 1st hour through the time school is excused.
- Wear clothing, which advertises alcohol, tobacco, drugs, weapons, profanity, sexual innuendoes, or sexuality.
- Wear shorts/skirts that are not at least thumb length when arms are relaxed and hanging down.
- Wear shirts with spaghetti straps, less than three fingers wide or excessively low-cut in the front.

BUS REGULATIONS

In general, students who misbehave on buses will eventually be removed from the bus if their behavior does not rapidly improve. The same rules of conduct for students at school apply to students riding buses. Paonia Junior-Senior High School students reported for poor behavior on the bus will be referred directly to the principal.

DISPLAYS OF AFFECTION

Public displays of affection are not considered to be in good taste. Affectionate displays beyond handholding can be reason for disciplinary action.

FIRE DRILLS/LOCK DOWN/SHELTER IN PLACE

These drills are held throughout the school year. Remember these basic rules:

- Check the posted instructions in each classroom, which indicate how to leave the building in case of a fire.
- Walk quickly and quietly to designated area.
- Students falsely pulling fire alarms will face an automatic suspension and/or expulsion from school.
- Lockdown, Fire drills, and shelter in place protocols will be covered each month.

SEXUAL HARASSMENT (TEXTING)

Unwelcome sexual advances, requests for sexual favors, or other verbal, non-verbal or physical conduct of a sexual nature may constitute sexual harassment even if the harasser and the student being harassed are the same sex and whether or not the student resists or submits to the harasser when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a student's participation in an education program or activity.
2. Submission to or rejection of such conduct by a student is used as the basis for educational decisions affecting the student.
3. Such conduct is sufficiently severe, persistent or pervasive such that it limits a student's ability to participate in or benefit from an education program or activity or it creates a hostile or abusive educational environment. For a one-time incident to rise to the level of harassment, it must be severe.

YEARBOOKS

Students sign up and pay for a yearbook in advance of its publication. The yearbooks arrive in the fall following a given school year. Students are urged to sign up and pay early to ensure that they will receive a yearbook.

LOCKS AND LOCKERS

Students are assigned lockers during registration. Specific locker areas of the school have been reserved; the east end of the south hall is reserved for seniors; the juniors will be at the west end of the south hall; the sophomores will be at the east end of the north hall; the freshman will be assigned to the west end of the north hall.

Lockers are to be kept clean and neat. Students are not allowed to mark on lockers doors. The school reserves the right to conduct locker searches without prior knowledge of, or permission from students. Students are encouraged to bring locks for use in the locker rooms for physical education classes and for sports. If valuables are kept in lockers, lockers should be locked! Instances of theft from student lockers have been experienced in the past. The school is not responsible for theft of valuables from lockers.

